

# MASSACHUSETTS ASSOCIATION OF ASSESSING OFFICERS

## COURSE 200 - Principles of Assessing Procedures

May 12, 13, 18, 19, & 26, 2017

8:30 am to 5:00 pm

**Quincy Parks Department**

**1 Merrymount Parkway**

MAAO Course 200 is an extensive course dealing with the Assessors administrative responsibilities, daily operations, valuation development, Appellate Tax Board procedures, tax rate process, and statutory exemptions.

This in-depth course is a primer for all new Assessors and is useful tool for office staff and as a refresher for “seasoned” Assessors.

The course runs from 8:30 am to 5:00 pm with an hour for lunch (lunch is not included) on May 12<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup> 19<sup>th</sup> & 26<sup>th</sup>.

This course is approved by the Massachusetts State Board of Registration of Real Estate Appraisers for **15 hours of residential/non-residential continuing education credit**. It is approved by the MAAO for 34 hours of MAAO recertification credit.

**Go to the MAAO web site to register: [MAAO “Upcoming Events”](#)**

**The cost for the course:**

MAAO Member - \$275.00

Non-Member - \$350.00

**Late Fee:** All Registrations **after Friday, April 28<sup>th</sup>** will be charged an additional \$50 Late Fee.

**Cancellation Policy:** Notice of cancellation must be given via email to Bob Ellia at [execdir@maao.org](mailto:execdir@maao.org) by **Friday May 5<sup>th</sup>** in order to receive a refund.

**DIRECTIONS TO:**  
**Quincy Parks Department**  
**1 Merrymount Parkway**

**From the North Rt. 93, Southeast Expressway**

Follow I-93 S to Bryant Ave in Milton. Take exit 9 from I-93 S  
Merge onto I-93 S  
Keep left to stay on I-93 S  
Take exit 9 to merge onto Bryant Ave toward W Quincy  
Turn left onto Robertson St.  
Turn right onto Quarry St.  
Take left onto Furnace Brook Pkwy to Merrymount Pkwy/Southern Artery in Quincy  
Turn right at Vietnam Veterans Dr. (@ Adams Baseball Field)  
Parking along fence or up the hill by the fields

**From the South Rt. 93, Southeast Expressway**

Take exit 8 from I-93 N  
Take exit 8 for Furnace Brook Pkwy toward Quincy  
Follow Furnace Brook Pkwy to Merrymount Pkwy/Southern Artery  
Merge onto Willard St  
Slight right onto Furnace Brook Pkwy Street View  
Turn left onto Merrymount Pkwy/Southern Artery  
Turn right at Vietnam Veterans Dr. (@ Adams Baseball Field)  
Parking along fence or up the hill by the fields

Do not park inside the fenced area. There is plenty of parking along the fence and up the hill by the fields.

