Massachusetts Association of Assessing Officers, Inc.

Recertification Form for MAA, RMA and CMA Designations

This form is required along with back up documentation!

Information you provide will update the MAAO Database and where all future correspondents will be sent.

Please mail this form, all back up documentation along with the recertification fee to: **MAAO, P.O. Box 70, Shrewsbury, MA 01545**

Salutaion: (Mr./Mrs./Ms.): _____ First Name: _____ M.I. _____ Last Name: _____

Community: _____ Title: _____

Preferred mailing address for ***all*** MAAO communications: _____

Is this a work or home address?(W/H): _____

Preferred email address for ***all*** MAAO communications: _____

Is this a work or home email address?(W/H): _____

Preferred phone number: _____ Is this a Work or Home Number? _____

MAA #: _____ **RMA#:** _____ **CMA#:** _____ Birthday(M/D): _____

Signature(required): _____ Date: _____

Recertification Requirements for the 3 year cycle (please check one):

_____ **MAA** 45 credit hours including (7 or 15) USPAP credit hours and $50 fee.
please check MAA if you ONLY hold an MAA

_____ **RMA** 45 credit hours including (7 or 15) USPAP credit hours;10 hours in appraisal related courses and $50 fee.
please check RMA if you hold ONLY an RMA or RMA/MAA

_____ **CMA** 45 credit hours including (7 or 15) USPAP credit hours; 20 hours in appraisal related courses and $50 fee.
please check CMA if you hold an CMA or CMA/RMA or CMA/RMA/MAA

_____ **Retiree** Complete the top of this form and $20 fee (credits not required).
$50 fee is per 3 year cycle and covers multiple designations (i.e. if you hold more than 1)

****Please note: only send in the required credits. We do not need your credit forms in excess of what you need to recertify.****

	Total (if entered on excel it will compute totals for you):	0	0
Date Taken	**Name of Course/Seminar/Workshop**	**Classroom Hours**	**Appraisal Hours**