

How to Register for the NRAAO Conference.



1. If you are an MAAO Member (or have an MAAO log-in from attending prior events through the MAAO): Log into your account on the MAAO website, www.maa.org.
2. If you are an NRAAO/Non MAAO Member: Please look at the following options
 - a. Did you attend the NRAAO Conference in 2012? If you did, you might already have an account, please try logging into the website at www.maa.org, select log-in on the menu on the left-hand toolbar. Use your email address and Password1.
 - b. If you did not attend the 2012 meeting or are a non-member of the MAAO and/or the NRAAO, please click the **New Visitor Registration** link that is on the Log-in page of the MAAO website.
 - i. You will need to create an account using your email and a generic password.

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Login

Please provide your e-mail address and password to login.

First Time Users: If you are a member of the MAAO and currently receive e-mails from the MAAO, please use that e-mail address. If you are a member and do not currently receive e-mails from the Association, please check with the MAAO prior to using the Visitor Registration, we have a record for you without an e-mail address.

To contact the MAAO either call 774-249-8624 or e-mail at adminasst@maa.org

If your login information is displayed below, then you are already logged in.
If you are a visitor and not a registered user, please use the **New Visitor Registration** to register for the site.

Primary E-Mail Address:

Password:

Remember Me **Sign in**

[Forgot your Password?](#)

New Visitor Registration

Log-in for MAAO members or those who have an MAAO log-in already.

- Once you are signed in. You will need to go to the Upcoming Events Screen on the left-hand side toolbar. The MAAO currently has a number of events going on, so please pay attention to what you select.

Logout

- Upcoming Events
- Events Calendar
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If you have not registered online before please go here "Event Registration Procedures"
Print and read the registration procedures before you register or keep them open for easy reference.

Click on the Event Title to view the event details

Do not use the search function at this time.

Search for an event

View event Speakers

Advanced Search

Dates	Times	Event	Register
2/16/2018 - 3/3/2018	09:00am - 01:00pm...	MAAO Course 2 - Cost Approach to Value - Auburn F...	
2/23/2018 - 3/9/2018	09:00am - 01:00pm...	MAAO Course 3-Income Approach to Value, East Bri...	
3/1/2018 - 3/1/2018	9:00 am - 04:00pm...	MAAO Winter Meeting - 3.1.2018	
3/2/2018 - 3/16/2018	09:00am - 01:00pm...	MAAO Course 1.Comparable Sales Approach to Valu...	
3/8/2018 - 3/23/2018	09:00am - 01:00pm...	MAAO Course 6-Valuation Administration-March 2018	
3/16/2018 - 3/30/2...	09:00am - 01:00pm...	MAAO Course 5 - Mass Appraisal of Real Property ...	
4/2/2018 - 4/2/2018	09:00am - 04:00pm	MAAO Basic Excel Workshop - Andover. 4.2.2018	
4/3/2018 - 4/3/2018	09:00am - 04:00pm	MAAO Basic Excel Workshop - South Hadley - 4.3.2018	
4/4/2018 - 4/4/2018	09:00am - 04:00pm	MAAO Basic Excel Workshop - Shrewsbury- 4.4.2018	
4/11/2018 - 4/11/20...	09:00am - 04:00pm	MAAO Basic Excel Workshop - Mattapoisett - 4.11.2018	
4/29/2018 - 5/2/2018	01:00pm - 11:00pm...	NRAAO Annual Conference/MAAO Spring Conferenc...	
4/29/2018 - 4/30/2...	05:00pm - 01:30p...	2018 NRAAO Vendor Registration	
		NRAAO Annual Golf Tournament 2018	

mf/evweb/DynamicPage.aspx?Site=MAAO&WebCode=EventList&FromSearchControl=Yes p...

- You will need to select the item you are looking to register for (either the NRAAO Annual Conference/MAAO Spring Conference or the NRAAO Annual Golf Tournament).
- At the bottom of the screen, you will see Self Registration, click this to Register for the event.

toggle the credit card to Mail My Check, if you wish.

Event Type:Conference
Category:Educational Seminar
 Early registration ends on Mar 14, 2018.
 Regular registration starts on Mar 15, 2018 and ends on Apr 07, 2018.
 Late registration starts on Apr 08, 2018.
 (GMT-05:00) Eastern Time (US & Canada)

Registration Fees

Fee Type	Early	Regular	Late
Full Conference Registration			
Member Fee:	\$275.00	\$275.00	\$325.00
Non-Member Fee:	\$350.00	\$350.00	\$400.00
Full Conference Registration-NRAAO Member(will be confirmed)			
Member Fee:	\$275.00	\$275.00	\$325.00
Non-Member Fee:	\$350.00	\$350.00	\$400.00
Single Day Registration (Select on Sessions Screen)			
Member Fee:	\$0.00	\$0.00	\$0.00
Non-Member Fee:	\$0.00	\$0.00	\$0.00
Retiree Reg. (only social events including the Banquet-No Education)			
Member Fee:	\$160.00	\$160.00	\$160.00
Non-Member Fee:	\$160.00	\$160.00	\$160.00

6. You will then need to select the type of registration you are signing up for.

NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018
Select Registration Fee

Please select the appropriate registration fee.
Once the fee is selected, click the "NEXT" button at the bottom of the page to continue.

Select a registration fee for Christine Purple

Name	MEMBER	NON MEMBER	Select
Full Conference Registration	\$275.00	\$350.00	<input checked="" type="radio"/>
Full Conference Registration-NRAAO Member(will be confirmed)	\$275.00	\$350.00	<input type="radio"/>
Single Day Registration (Select on Sessions Screen)	\$0.00	\$9.00	<input type="radio"/>
Retiree Reg. (only social events including the Banquet-No Education)	\$160.00	\$160.00	<input type="radio"/>

Cancel Next »

7. We have various options depending on what you wish to attend (these examples are for the conference, but the same is true for the golf selections) *Please just take the time to read the screens and follow the directions.* Click Next to continue.
- If you are an MAAO member or a non-member of either organization (non-member rate), please select either the Full Conference Registration or if you are only attending a single day event, select the Single Day Registration.
 - If you are an NRAAO (current) member, please select the Full Conference Registration-NRAAO Member (otherwise you will be charged non-member rates) or if you are only attending a single day event, select the Single Day Registration.
 - If you are a NRAAO/MAAO Retiree – that will not be attending any educational sessions, please select the Retiree Reg. – this will be a social registration.

8. The next screen has your badge information, how you want your first name to appear on the badge. Please note any special instructions, i.e., if you need any special accommodations during our event (i.e. food allergies, etc...if it is related to your hotel room, please contact the hotel directly – we are looking for information regarding your attendance at the meetings). You will also need to pick which class you will be attending – so please have that information handy when you register. We need to know how many are attending each class for planning purposes. *******Please Note******* If you are attending the USPAP or one of the IAAO Forum YOU NEED TO PURCHASE THE BOOK IN ADDITION TO YOUR REGISTRATION – THEY ARE NOT INCLUDED. You will be able to do so on the following screen. Click Next to move to the next screen.

NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018

Enter Registration Information

Please enter your registration and badge information. **Do not enter information for anyone other than yourself.**

Click the NEXT button at the bottom of the page to continue.

Enter registration information for Christine Purple

* First Name: * Badge Name:

* Last Name: * Registration Date: 2/15/2018

Badge Organization:

Badge Title:

Special Instructions:

Please Select which course you will be attending each day. If you are not attending a certain day, there is also a selection for that. This will help us with our number of attendees for each course.

* Please Select one of the Courses for Monday Morning Session:

* Please Select one of the Courses for Monday Afternoon Session:

* Please Select one of the Courses for Tuesday Morning Session:

* Please Select one of the Courses for Tuesday Afternoon Session:

* Please Select one of the Courses for Wednesday Morning Session:

* Please Select one of the Courses for Wednesday Afternoon Session:

* Please make a selection regarding the Wednesday Banquet:

« Previous Cancel Next »

Please make your class selections as well as for the Banquet here. If you are not attending one of the events, just select, "I am not attending". You will not be able to move off this screen unless you make your selections!



9. This screen is where you are able to select additional items OR register for a Single Day (IF YOU ARE REGISTERED FOR THE FULL CONFERENCE DO NOT SELECT THE SINGLE DAY AS WELL!!) Click Next when you are done making your selections. If you are not adding anything, just click Next.

Starts: Type: Name: Keywords: **Search**

Page: 1 2

Session	Starts	Ends	Type	Fee	MEMBER	NON MEMBER
April 29, 2018						
<input type="checkbox"/> Conference Booster	3:00pm	3:01pm	Social	Conference Booster	\$25.00	\$25.00
<input type="checkbox"/> Companion Reg.(only social events including the Banquet-No Education/RedSox)	3:15pm	3:16pm	Seminar	Companion Reg.(only social events including Banquet.No Education/RedSox)	\$160.00	\$160.00
<input type="checkbox"/> Tuesday 5.1.2018-USPAP Book (MUST be purchase if attending class)	3:30pm	3:31pm	Seminar	USPAP Book (MUST be purchase if attending class)	\$125.00	\$125.00
<input type="checkbox"/> Tuesday 5.1.2018-IAAO Forum 911 Book (MUST be purchase if attending class)	3:40pm	3:41pm	Seminar	IAAO Forum 911 Book (MUST be purchase if attending class)	\$75.00	\$75.00
<input type="checkbox"/> Wednesday 5.2.2018-IAAO Forum 950 (MUST be purchases if attending class)	3:43pm	3:44pm	Seminar	Wednesday 5.2.2018-IAAO Forum 950 (MUST be purchases if attending class)	\$75.00	\$75.00
<input type="checkbox"/> WED Banquet ONLY Ticket(included if purchasing full conf/comp/retiree)	5:00pm	5:01pm	Social	WED Banquet ONLY Ticket(included if purchasing full conf/comp/retiree)	\$85.00	\$85.00
April 30, 2018						
<input type="checkbox"/> Single Day-Monday-4.30.2018 - MAAO & Non-Members Registration	8:00am	8:01am	Seminar	Single Day-Monday-4.30.2018	\$130.00	\$295.00
<input type="checkbox"/> NRAAO Single Day-Monday-4.30.2018 (Membership will be confirmed)	8:02am	8:03am	Seminar	NRAAO Single Day-Monday-4.30.2018(membership will be confirmed)	\$130.00	\$430.00
<input type="checkbox"/> Monday-Social-Red Sox Vs. KC 7:10 pm including transportation	5:45pm	10:30pm	Social	Monday-Social-Red Sox Vs. KC 7:10 pm including transportation	\$70.00	\$70.00
May 01, 2018						
<input type="checkbox"/> Single Day-Tuesday-5.1.2018 - MAAO & Non-Member Registration	8:00am	8:01am	Seminar	Single Day-Tuesday-5.1.2018	\$115.00	\$490.00

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Are you interested in being a Conference Booster?

Are you bringing a Companion (social guest – no education credits (Red Sox extra)?

Are you taking USPAP or Forum 911 or Forum 950?

Just attending the Banquet???

Single Day Registrant Please select the item you wish to register for? See Page 2 for Wednesday.

Would you like to join us for a Red Sox game (vs KC) including your transportation door to door.

Agenda

Search for Sessions: Starts: Type: Name: Keywords: **Search**

Page: 1 2

Session	Starts	Ends	Type	Fee	MEMBER	NON MEMBER
May 02, 2018						
<input type="checkbox"/> Single Day-Wednesday-5.2.2018 - MAAO & Non-Member Registration	8:00am	8:01am	Seminar	Single Day-Wednesday-5.2.2018	\$115.00	\$490.00
<input type="checkbox"/> NRAAO Single Day-Wednesday-5.2.2018 (Membership will be confirmed)	8:03am	8:04am	Seminar	NRAAO Single Day-Wednesday-5.2.2018	\$115.00	\$490.00
<input type="checkbox"/> Single Day-Wednesday-5.2.2018 INCLUDING Banquet	8:05am	8:06am	Seminar	Single Day-Wednesday-5.2.2018 INCLUDING Banquet	\$200.00	\$275.00
<input type="checkbox"/> NRAAO Single Day-Wednesday-5.2.2018 INCLUDING Banquet	8:07am	8:08am	Seminar	NRAAO Single Day-Wednesday-5.2.2018 INCLUDING Banquet	\$200.00	\$275.00

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« Previous Cancel Next »

10. Now it is time to Register, click Register Now.

Event Registration Wizard

REGISTER ENTER INFO PICK SESSIONS CONFIRM

NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018
 Confirm & Submit Registration

Please confirm the selected information below and click the **REGISTER NOW** button.

Please note that cancellations must be received as stated on the event flyer in order to receive a refund or to not be billed for the event.

Printer friendly version does not complete the registration process!!

Please continue to the next step. To change registration information below, click the PREVIOUS button to go back.

Printer Friendly Version

■ Event: NRAAO Annual Conference/MAAO Spring Conference April 29- May 2, 2018 4/29/2018 01:00pm - 5/2/2018 11:00pm

Main Registration - Christine Purple

Badge Name: Christine \$275.00

Subtotal: \$275.00

« Previous Cancel Register Now

11. This will bring you to your Cart. Here you can review what you are purchasing. If I added a textbook, the Red Sox Game or a Companion Registration, it would show here. Click Check Out.

Shopping

Ms. Christine Purple - Regular Membership, Expires 6/30/2018. [View Membership] [Logout]

Shopping Cart

Update Cart Empty Cart Continue Shopping Check Out

Source Code: Click on the [X] to remove item from your shopping cart.

Remove	Item	Quantity	Item Price	Price
✖	NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018 Event Main Registration, Badge Name: Christine	1	\$275.00	\$275.00
Subtotal				\$275.00

Discount Code: Apply Discount

Update Cart Empty Cart Continue Shopping Check Out

12. This will bring you to the Payment Screen. Are you paying by Credit Card or Check? You can toggle your choice. Click Purchase Now.

PAYMENT OPTIONS: The MAAO is now accepting credit card purchases. Under **Payment Information** you will need to either select "Credit Card" or "Mail My Check".
*****PLEASE NOTE*** Please do not edit the "Bill to Work Address",** as this will alter our database. If you are billing to a different community (i.e. you work in more than 1 community and the one that is paying is different than the one you are connected to in the database) please use the "Bill to Alternate Address" field. If you need to change your Community or the address listed for the Community, please contact Christine Purple at adminasst@maao.org. Please review the information below and submit your purchase by clicking on the purchase now button.

Billing Address	Purchase Summary	Items in Cart
Christine Purple PO Box 70 Shrewsbury MA 01545 United States ☎ (774) 249-8625 ✉ adminasst@maao.org	Current Purchases: \$275.00 Taxes: \$0.00 Shipping: \$0.00 Total: \$275.00	
Change	Payment Information	
E-mail and Social Confirmations	Payment Information: <input type="text" value="Credit Card"/>	
<input checked="" type="checkbox"/> Send a confirmation email to my primary email address: adminasst@maao.org	Card Number: <input type="text" value="Mail My Check"/>	
<input type="checkbox"/> Send a confirmation e-mail to an additional e-mail address: <input type="text"/>	Credit / Debit: <input type="text" value="Credit"/>	
	Card Expiration Date: <input type="text" value="January(01)"/> <input type="text" value="2018"/>	
	Cardholder's Name: <input type="text" value="Ms. Christine Purple"/>	
	<input type="checkbox"/> This is a Corporate Card	
	Back to Cart Purchase Now	

13. You will see the following if you have completed your purchase properly. It says "Thank you..." at the top of the screen and it shows that you have completed the purchase.

Thank you for your registration! You will receive an email confirming this registration. This email is the bill to be submitted to your accountant for payment.

Your confirmation number is: **8506460** [Printer Version](#)

Billing Address				Purchased By	
Christine Purple PO Box 70 Shrewsbury MA 01545 United States (774) 249-8625 adminasst@maao.org				Ms. Christine Purple Customer ID: 674170 (Organization: Massachusetts Association of Assessing Officers) (774) 249-8625 adminasst@maao.org	
Items in Cart				Payment	
Shopping Cart Items	Amount	Quantity	Total	Total: \$275.00	
NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018				Payment: \$0.00	
Main Registration - Badge Name: Christine				Balance: \$275.00	
Fee Type: Full Conference Registration	\$275.00	1	\$275.00	Payment Method: Mail My Check	

Event

Current Purchases Amount	\$275.00
Taxes	\$0.00
Shipping	\$0.00
Current Purchases Total	\$275.00

[Back to Shopping](#) [View Previous Purchases](#)

14. You will receive 2 emails. 1 that shows all you have signed up for and one that is the bill, that you will submit to you accountant for payment or shows that you paid by credit card.

Reply Reply All Forward
 adminasst@maao.org | adminasst@maao.org; adminasst@maao.org 11:00 AM
 Purchase Confirmation No. 8506600 (Ms. Christine Purple)

If you should have any questions regarding this registration please contact adminasst@maao.org

Massachusetts Association of Assessing Officers
 Established 1890 Incorporated 1980
 P.O. Box 70, Shrewsbury, MA 01545
 Tax ID. #04-2709997

Date/Time: 2/20/2018 11:24 AM

Purchase Submitted

Thank you for your registration! You will receive an email confirming this registration. This email is the bill to be submitted to your accountant for payment.

Your confirmation number is: **8506600**

Billing Address
Christine Purple
 PO Box 70
 Shrewsbury MA 01545
 United States
 (774) 249-8625
adminasst@maao.org

Items in Cart

Shopping Cart Items	Amount	Quantity	Total
NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018			
Main Registration - Badge Name: Christine			
Fee Type: Full Conference Registration	\$275.00	1	\$275.00

A Event Registration Confirmation (Ms. Christine Purple)

Dear Ms. Christine Purple,

Thank you for your event registration! For your records, here is a summary of your registration information.

The financial purchase confirmation number for this registration is: **8506460**. It was sent to you under separate cover. The Event Registration

Event Information:

Event:	NRAAO Annual Conference/MAAO Spring Conference April 29-May 2, 2018
Start Date/Time:	Apr 29, 2018 - 1:00pm
End Date/Time:	May 02, 2018 - 11:00pm

Main Registrant Information:

Registration Date:	Feb 15, 2018
Registrant:	Ms. Christine Purple
Badge First Name:	Christine
Badge Last Name:	Purple
Badge Name:	Christine
Badge Organization:	Massachusetts Association of Assessing Officers
Badge Title:	Administrative Assistant

Special Instructions:

Please Select one of the Courses for Monday Morning Session: **Not attending Monday Morning Session**

Please Select one of the Courses for Monday Afternoon Session: **Not Attending Monday AfternoonTrends in Technology Vendor Showcase**

Please Select one of the Courses for Tuesday Morning Session: **Not Attending Tuesday Morning Session**

Please Select one of the Courses for Tuesday Afternoon Session: **Not Attending Tuesday Afternoon Session**

Please Select one of the Courses for Wednesday Morning Session: **Not Attending Wednesday Morning Session**

Please Select one of the Courses for Wednesday Afternoon Session: **Not Attending Wednesday Afternoon Session**

Please make a selection regarding the Wednesday Banquet: **I am not planning on attending the Banquet**

15. You can also confirm your purchase by going into My Transactions, on the left-hand tool bar. This will show you what you have purchased and the amount, you can also go in and pay by credit card after you had already said Mail My Check.

The screenshot shows a web application interface. On the left is a vertical navigation menu with items like 'Articles & Presentations', 'Logout', 'Upcoming Events', 'Events Calendar', 'Individual Directory', 'Organization Directory', 'Committees & Staff', 'Newsletter', 'MASS GIS Data', 'Professional Links', 'MAAO Promotional Material', 'MAAO Forum', 'My Information', 'My Events', and 'My Transactions'. The main content area has a header with 'My Transactions' and 'My Memberships' tabs. Below the header, there's a section titled 'My Transactions' with the text 'Information about your activities are presented below.' and a dropdown menu set to 'Open Order & Invoices' with a 'Pay open orders' button. A table below shows a list of orders with columns: Order#, Status, Invoice#, Order Date, Cancel Date, Total, Paid, Installment Balance, Note, and Invoice Details. One order is listed with Order# 9954040, Status Open, Invoice# -, Order Date 2/20/2018, Cancel Date -, Total \$425.00, Paid \$0.00, Installment Balance \$0.00, Note Confirmation#: 8506550, and Invoice Details View More.

Order#	Status	Invoice#	Order Date	Cancel Date	Total	Paid	Installment Balance	Note	Invoice Details
9954040	Open	-	2/20/2018	-	\$425.00	\$0.00	\$0.00	Confirmation#: 8506550	View More

16. If you have any questions as you go through the system, please give Christine Purple a call at 774-249-8624 or email her at adminasst@maao.org. She will be more than happy to help you register!!